

Board of Trustees of Morley Library

October 18, 2023

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 PM on October 18, 2023 by Mr. Keener. The following members were present:

Mr. Keener	Mr. Di lorio	Mr. Gorom	Ms. Lipps
Ms. Nasca	Ms. Severa	Dir. Martinez	Ms. Norman

The minutes of the September 20, 2023 regular Board Meeting were reviewed. Ms. Lipps moved that the minutes be approved as submitted, Mr. Di lorio seconded, and the motion carried unanimously.

Ms. Norman reviewed the September Treasurer's Report. Ms. Nasca moved that the report be accepted, Mr. Di lorio seconded, and the motion carried unanimously.

Ms. Norman asked that the Board make the following reallocations in the General Fund's 2023 Appropriation: \$15 500 to #1610 Medical Insurance from #1100 Salaries; \$15 000 to #3310 Building Maintenance & Repair from #8900 Contingency; \$500 to #3751 Adult & Teen Program Services from #2151 Adult & Teen Program Supplies; and \$500 to #5510 Furniture & Equipment from #5520 Software. Ms. Severa so moved, Ms. Nasca seconded, and the motion carried unanimously.

Ms. Norman updated the Board on recent personnel changes.

Director Martinez reported that repairs will be made to the leaking second floor windows in October, and that at least one of the exterior street lights will have to be replaced (the base has rotted and it is the Library's responsibility to fix it, not the city's). The Library will close November 3 for a Staff Inservice Day, and she invited Board members to stop in if available.

Director Martinez will send Board members a draft of the Strategic Plan update for review and possible approval at the November meeting. She noted that the Management Team has assembled a list of priorities to be addressed as part of the building refresh which will be shared with the Board for their consideration.

Director Martinez reported that Diane Sagers had made a \$25 gift to the library for genealogical services rendered. Ms. Nasca moved that the gift be accepted with gratitude and Ms. Lipps seconded. The motion carried unanimously.

Review of Board Bylaws was postponed to the November meeting. Mr. Gorom volunteered to review the current bylaws from a legal perspective and report his recommendations at that meeting.

Ms. Coffee moved that the Board adjourn to executive session for discussion of a personnel matter. Ms. Severa seconded, the motion carried unanimously, and the executive session began at 5:35 PM. At 5:50 PM Ms. Lipps moved that the executive session be adjourned, Mr. Di lorio seconded, and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:50 PM.

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Kenneth Keener, President

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Catherine Nasca, Secretary