

Board of Trustees of Morley Library

September 18, 2024

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 PM on September 18, 2024 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Keener	Mr. Di Iorio	Ms. Lipps
Ms. Severa	Dir. Martinez	Ms. Norman	

Also present was Judge Paul Malchesky who administered the oath of office to the Library's newest Board member Mario Rodriguez.

The minutes of the July 17, 2024 regular Board Meeting were reviewed. Mr. Di Iorio moved that the minutes be approved as submitted, Ms. Lipps seconded, and the motion carried unanimously.

The July and August Treasurer's Reports were reviewed. Ms. Coffee moved that the reports be accepted, Ms. Severa seconded, and the motion carried unanimously.

Ms. Norman asked that the Board make the following reallocations in the General Fund's 2024 Appropriation: \$3 500 to #2130 I/T Supplies from #2120 Processing Supplies; \$100 to #3152 Children's Program Refreshments from #2152 Children's Program Supplies; \$12 500 to #4940 Library of Things from #8900 Contingency; \$2 500 to #4950 Memory Kits from #8900 Contingency; and \$100 to #7500 Refunds & Reimbursements from #7100 Dues & Memberships. She also asked that \$1 000 be reallocated to #3110 Travel & Meeting Expense from #1190 Termination Payments in the Trust Fund's 2024 Appropriation. Ms. Lipps so moved, Mr. Di Iorio seconded, and the motion carried unanimously.

Ms. Severa moved passage of the following resolution:

**RESOLUTION 2024-08
ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO
THE LAKE COUNTY AUDITOR**

RESOLVED, by the Board of Trustees of Morley Public Library, Lake County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2025; and

WHEREAS, the Budget Commission of Lake County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Trustees of Morley Public Library, Lake County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Library the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund	\$1 251 731.00
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County Auditor's Estimate of Tax Rate to be Levied (outside 10 mill limit) = 1.00
General Fund Continuing Levy authorized by voters on 11/06/18 = 1.00

And be it further RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ms. Coffee seconded and the resolution passed unanimously.

Ms. Norman reported that the switch in payroll services August 31 had been relatively smooth. She is continuing to work with Paylocity on some further refinements.

Director Martinez reported that the Library would hold an open house October 5 to celebrate its 125th anniversary, and that several programs were also being offered to mark the occasion.

Circulation Services Manager Eric Litschel updated the Board on the new Library of Things collection. Circulation of the initial items began September 7, and he shared examples of some of the offerings such as memory kits, cake pans, etc. More items are on order.

Director Martinez reported on ongoing issues with the Library's security contractor, and proposed moving those services/positions in-house. Discussion followed and Ms. Martinez will investigate the question of the Library's liability if this switch is made.

Mr. Keener announced that 5 RFPs had been received in response to the Library's request and that the subcommittee would like to invite 3 of them to make formal presentations to the full Board. All the firms being considered have the technical qualifications to do the work and will be asked to present plans to update paint, flooring and furniture as well as several other upgrade possibilities and associated costs.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 6:05 PM.

Kenneth Keener, President

Joy Severa, Secretary