

Board of Trustees of Morley Library

November 20, 2024

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:35 PM on November 20, 2024 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Di Iorio	Mr. Gorom	Mr. Keener	Ms. Lipps
Mr. Rodriguez	Ms. Severa	Dir. Martinez	Ms. Norman	

The minutes of the October 16, 2024 regular Board Meeting were reviewed. Ms. Severa moved that the minutes be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman reviewed the November Treasurer's Report. Ms. Coffee moved that the report be accepted, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman asked that the Board make the following reallocations in the General Fund's 2024 Appropriation: \$1 500 to #2120 Processing Supplies from #2200 Maintenance Supplies; \$200 to #3152 Program Refreshments – Children's from #2152 Program Supplies – Children's; \$2 000 to #3700 Professional Services from #3200 Communications; \$2 000 to #4200 Periodicals from #4100 Books & Pamphlets; and \$4 000 to #4332 E Audiobooks from #4330 Audiobooks. Mr. Gorom so moved, Ms. Severa seconded, and the motion carried unanimously.

Mr. Rodriguez moved that the Board adjourn to executive session for discussion of a personnel matter. Ms. Severa seconded, the motion carried unanimously, and the executive session began at 4:50 PM. At 5:45 PM Ms. Coffee moved that the executive session be adjourned, Mr. Rodriguez seconded, and the motion carried unanimously.

Mr. Keener moved that the Library accept the Aetna quote for employee medical insurance for 2025. Mr. Gorom seconded and the motion carried unanimously. Ms. Martinez will contact the County Prosecutor's Office regarding the stated policy for employee contributions.

Director Martinez reviewed her monthly report, commenting that the Library was committed to serving the community in ways that circulation statistics don't reflect. Morley collaborates with several local social service agencies to that end.

Director Martinez reported that Mr. Bob V. Pristash had made a gift of \$1 000 specifically for replacement of worn library furniture. Ms. Coffee moved that the gift be accepted with gratitude and Mr. Di Iorio seconded. The motion carried unanimously.

Discussion took place regarding selection of an architect firm from the group of three finalists. After a review the Board unanimously chose to contract with GPD Group.

Director Martinez requested Board approval to close the Library on the Sundays adjacent to the Memorial Day and Labor Day holidays in 2025 (specifically, May 25th and August 31st). Ms. Lipps so moved, Mr. Gorom seconded, and the motion passed unanimously.

Ms. Norman shared data from several sources regarding anticipated 2025 salary increases. After discussion it was decided to use 3.5% in developing the Library's 2025 salary plan.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 6:35 PM.

Kenneth Keener, President

Joy Severa, Secretary